

Medical Assisting – 31 credits for CAS		
Name:	Date of Entry:	Advisor:
Dual Major With:	Academic Plan Advisor:	
Transferred From:		
Credit Hours Transferred In:	Must complete 50% of degree through Helena College	

Course #	Course Title	CR	Pre - Requisites	SEM	Grade	Comments
Semester One		16				
WRIT121 or WRIT 101	Intro to Tech Writing or College Writing	3	Placement in WRIT 101/121, or Co-req. WRIT 096, or "C-" or better in WRIT 095			
BIOH 104	Basic Human Biology	4				
M108 or any Core M Course	Business Math or any Core M Course	3	Placement depends on course.			
AHMS 105	Health Care Delivery Systems	3	<i>Fall only</i>			
CAPP 156	MS Excel	3				
Semester Two		15				
CAPP 154	MS Word	3				
AHMS 108	Health Data Content & Structure	3	<i>Spring only</i>			
AHMS 220	Medical Office Procedures	3	<i>Spring only</i>			
AMGT 150 or AMGT 210	Customer Service Strategies or Office Success Strategies	3	<i>AMGT 210 Spring Only</i>			
Choose one of the following:						
SOCI101	Intro to Sociology	3				
PSYX100	Intro to Psychology	3	Placement into WRIT 101 or 121T			
Developmental Coursework						