

STAFF SENATE

Minutes
8/10/2022

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|--|--|---|
| <input checked="" type="checkbox"/> Ebert, Anna/President | <input type="checkbox"/> Fife, Tyler | <input checked="" type="checkbox"/> Neace, Atalyssa |
| <input checked="" type="checkbox"/> Merchen, Kyra/Vice-Pres | <input checked="" type="checkbox"/> Fontaine, Virginia | <input type="checkbox"/> Nelson, Jeff |
| <input checked="" type="checkbox"/> Heinitz, Melanie | <input checked="" type="checkbox"/> George, Mary Ann | <input checked="" type="checkbox"/> Payne, Paige |
| <input type="checkbox"/> Caldwell, Kim/Secretary | <input checked="" type="checkbox"/> Gifreda, Laura | <input checked="" type="checkbox"/> Reddington, Kasandra |
| <input checked="" type="checkbox"/> Adams, Julie | <input checked="" type="checkbox"/> Howard, Beau | <input type="checkbox"/> Rogers, Tony |
| <input checked="" type="checkbox"/> Adamek, Marika | <input checked="" type="checkbox"/> Jackson, Lewis | <input checked="" type="checkbox"/> Stergar, Christy |
| <input checked="" type="checkbox"/> Anderson, Kelsey/Treasurer | <input type="checkbox"/> Johnson, Brenda | <input type="checkbox"/> Thompson, Greg |
| <input checked="" type="checkbox"/> Benasky, Ed | <input type="checkbox"/> Marston, Mike | <input checked="" type="checkbox"/> Mary Twardos |
| <input type="checkbox"/> Benge, Jeremy | <input checked="" type="checkbox"/> Miller, Candice | <input type="checkbox"/> Wagner, Cole |
| <input type="checkbox"/> Bennett, Josh | <input checked="" type="checkbox"/> Mortimore, Kathy | <input type="checkbox"/> Zigan, Amanda |
| <input type="checkbox"/> Colpitt, Janice | <input checked="" type="checkbox"/> Mousel, Melissa | <input checked="" type="checkbox"/> visitor (John Rutherford) |
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AGENDA

- I. **Call to Order** 10:02 AM
- II. **Review of Minutes** – July minutes approved. Beau Howard made a motion to approve July minutes, and Kyra Merchen seconded.
- III. **Treasurer’s Report Kelsey**
 - a. **Budget:** No updates
 - i. Petty cash: \$473.88
 - ii. Budget in UMDW: \$670.00
- IV. **Old Business**
 - a. **Stuff the Bus Fundraisers**
 - i. Root beer float sale and Kindrick Field “Play Ball” events took place last month.
 - ii. Thanks to those who emailed Anna about being members on the PD committee and IDEA committee.
- V. **New Business:**
 - a. **Cornhole boards** -logo, stain, storage -Virginia Fontaine
 - i. Virginia can stain and decal the boards with an HC logo, and Staff Senate can pay her back. Virginia is going to create a poll and send it out.
 - b. **Breakroom logo** -Melanie (breakroom committee)

- i. We cannot use the bear logo, but we can use the ‘HC Star’ logo or the ‘Helena College, UM’ logo. Moving forward, the breakroom committee will have a discussion and think about the logistics. The committee will bring updates to the next staff senate meeting.

c. John from Maintenance to address storage questions

- i. John Rutherford (Director of Facilities and Maintenance) joined to provide information on the storage situation. He reports that storage space is limited and maintenance sees a diminished ability to store things. The addition of Cosmetology is eliminating storage available in the previous “fire bay.” Storage space at the APC is being transferred into learning space. Storage near the student center is earmarked for student center items only. John advises us to try not to accumulate too many items. Overall, there’s not a lot of storage space and maintenance will be managing requests.
- ii. John suggests a meeting with Anna to discuss a space where Staff Senate can store items. The shed behind the nursing department (used by Marketing) may be an option although it is currently quite full. There may be space available in the closet under the stairwell (determine where the boxes of t-shirts currently taking up space belong).
- iii. Melanie suggested creating an inventory sheet and labeling boxes, so that people know what is stored in boxes.
- iv. Facilities hopes to begin the HVAC project Next February/March. John gave everyone a heads up that staff in the front may be displaced from their offices during that times. This will further reduce storage space.

d. Florence Crittenton fundraiser – Paige reports that Florence Crittenton has invited us to join the “Support Our Girls” fundraiser (a whimsical bra-themed event) by creating a “bra-themed package.” Staff should contact Paige if they are interested in helping.

- i. Melanie has volunteered to help Paige with that project.

VI. Committee Reports (Attached)

VII. Additional Items

- a. Julie is going to work on bringing back the Employee Spotlight in the MMM

Adjournment: 10:48 AM

- b. Next meeting – September 7th, 2022 on TEAMS

Additional Reports

Diversity & Inclusion

- The committee has been put on hold since there is no longer a chair position. We are waiting to see how Sandy wants the committee to continue.

Quality of Work Life – Melanie

- No meetings this summer

Safety - Melanie

- Currently in a holding pattern until we get a new chair.

Customer Relationship Management (CRM) –

- Implementation Stages

MUSSA – Anna

- No July meeting – will have updates in September

IDEA – Julie

- Finalizing 2021-2022 workplans for review.

Professional Development –

- No updates

Dean's Office – Paige

- No updates