

INSTITUTIONAL DEVELOPMENT, EFFECTIVENESS, AND ACCREDITATION

MEETING ON MARCH 20, 2024, AT 1:00 PM

MINUTES

Helena College Mission: Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

IDEA Committee Mission: The Institutional Development, Effectiveness, and Accreditation Committee is a representative body whose mission is to advance the strategic direction of Helena College through assessment and planning. The committee also has oversight for activities related to maintaining institutional compliance with regional accreditation policies and standards.

ATTENDEES:

- **Jessie Pate, (Chair)**, Director of Institutional Research & Effectiveness
- **Marika Adamek**, Assistant Registrar
- **Kassandra Reddington**, Accessibility Services Coordinator/Advisor
- **Phillip Sawatzki**, Biological Sciences Instructor, Faculty Senate Representative
- **Bryon Steinwand**, IT & Programming Instructor, & Assessment Database Developer
- **Ashleigh Taylor**, ASHC President
- **Cody Torres**, Welding Instructor
- ~~**Sandy Bauman**, Dean/CEO (Ex-Officio)~~
- **Melanie Heinitz**, Executive Assistant & Office Manager, Recorder

PRIORITIES FOR AY2324

1. Prepare for Year 7 Accreditation report & visit
2. Finish Strategic Plan KPIs
3. Establish and support an ad hoc committee to administer the Campus Climate Survey
4. Contribute to the development of dashboards

AGENDA

1. **Approve February 21, 2024, minutes**
 - Phil made a motion to accept the minutes as read, and Marika seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - All members introduced themselves, and Isabella Williamson was introduced as President-Elect for the ASHC. She will be the student representative on the IDEA Committee for AY2425.
2. **APR IDEA Review Recap:**
 - Possibly involve directors of the programs in program reviews.
 - Survey coming for faculty and non-academic programs.
3. **NWCCU Year 7 Peer Evaluation Visit**

- **Pre-read: Dashboard of Institutional Data (select Helena College from the dropdown menu at the top of each visualization)**
 - **Pre-read: NWCCU Data Analysis (ppt file in teams files)**
 - Helena College was missing from the dashboard at the time of the meeting. Jessie will inquire with NWCCU.
 - Carnegie Classification of Institutions of Higher Education data is used by NWCCU.
 - National Peers comparison with mostly larger schools.
 - Transfer out rate – IPEDS measures transfer without earning a degree.
 - Net price: Average cost minus the scholarships and grants then you have the net.
 - Manipulating the Median Earning data will allow a better view of the data.
- 4. Open Forum on Friday Preliminary Agenda**
- **Summarize standards 1 & 2**
Recap of PRFR (Year 6 – Standard 2) and EIE (Year 7 – Standard 1) reports – encourage reading sections related to your work
Review work that this group will be questioned on.
Focusing on the reports themselves as opposed to NWCCU feedback
Search with Ctrl + F to find the IDEA Committee mentions.
 - **Upcoming Visit**
 - I. **Who the evaluators are**
 - II. **Why they are visiting**
 - III. **How they will evaluate us**
 - IV. **What they will be looking for**
Talk to your areas on how your work supports the college mission.
Paying attention to students' success.
 - **Overview of schedule to date – more meetings will come as the evaluation team reviews our reports**
 - **Questions**
- 5. Next meeting: April 3, 2024**, will revisit the NWCCU data.