

INSTITUTIONAL DEVELOPMENT, EFFECTIVENESS, AND ACCREDITATION
VIRTUAL MEETING ON MARCH 21, 2022, AT 1:00 P.M.
MINUTES

ATTENDEES:

- **Jessie Pate, (Chair)**, Director of Institutional Research & Engagement
- **Marika Adamek**, Assistant Registrar
- ~~Julie Adams~~, Staff Senate President
- ~~Tammy Burke~~, Executive Director of Career Technical Education
- ~~Ryan Loomis~~, Director of Community Engagement
- **Phillip Sawatzki**, Faculty Senate President
- **Bryon Steinwand**, Faculty Representative
- ~~Michelle Werle~~, Associated Students of Helena College President
- **Sandy Bauman**, Dean/CEO (Ex-Officio)
- **Paige A. Payne**, Recorder

Helena College Mission: Helena College University of Montana, a comprehensive two-year college, provides access to and support high-quality lifelong educational opportunities for our diverse community.

IDEA Committee Mission: The Institutional Development, Effectiveness and Accreditation Committee is a representative body whose mission is to advance the strategic direction of Helena College through assessment and planning. The committee also has oversight for activities related to maintaining institutional compliance with regional accreditation policies and standards.

PRE-READS (IN IDEA TEAM FILES – GENERAL)

- March 14 Minutes
- In the Strategic Planning folder:
 - SP 2022-2027 KPIs - [Whiteboard](#)
 - Collaborative Draft Strategic Plan 2022-2027
 - Strategic Priorities Cabinet 2021-12-29
 - Diversity & Inclusion Committee Campus Climate 20-21 Recommendations.pdf

AGENDA

1. Bryon Steinwand motioned to approve the March 14 minutes. Phillip Sawatzki seconded the motion. The minutes were approved unanimously.
2. Strategic Plan Discussion
 - a. Workgroups to finalize definitions and defining characteristics, propose KPIs, and strategic goals by end of March. **Draft for campus review by mid-April.**
 - b. Effectiveness - still waiting on the group regarding:
 - i. The wording of defining characteristic #4.
 - ii. Moving strategic goal related to pathways to Impact.
 - c. Stewardship: Waiting for strategic goals.
 - d. Impact:
 - i. Stands by the group's original definition.
 - ii. They want to keep "collaborate" in defining characteristic #4. **We are suggesting they re-word it slightly: "Collaborate to build a culture of adaptability, inquiry, respect, and civic engagement."** (rationale: adaptability came up a lot in original mission/vision/core values statements, priority for Cabinet; access is already in Equity)
 - iii. Added defining characteristic #5.
 - iv. Like the suggestion to put pathways goal here.

- v. Want another goal related to engagement.
- e. IDEA will finalize organization of KPIs next week (see [Whiteboard](#))
 - i. Jessie Pate will identify some IPEDS metrics to use for benchmarks
 - ii. IDEA needs to decide on final wording/specifics of metrics - baseline/target?
 - iii. IDEA needs to decide what metrics we want to disaggregate for equity, and what groups we want to look at and prioritize 3-5.
- f. Plan to fine-tune strategic goals next week.
 - i. Jessie Pate will work up some drafts.

We need to make a plan for getting Cabinet and campus feedback before the end of the semester.

- 3. Next meeting March 28, 2022, via Teams