



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 02/28/24 at 4:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

- John Hartman (Chair)
- Phillip Sawatzki (Vice Chair)
- ~~Sandra Bauman~~
- ~~Della Dubbe~~
- ~~Sarah Dellwo (ex officio)~~
- ~~Deb Rapaport~~

- ~~Stephanie Hunthausen (ex officio)~~
- ~~Robyn Kiesling~~
- Tod Dumas
- Amy Kong
- ~~Bryon Steinwand (ex officio)~~
- Bill Hallinan
- Keri Jaynes

Recorder: Paige M. Ferro

I. Call to Order

John called the meeting to order at 4:03 p.m.

II. Review of Minutes from February 14, 2024

Amy moved to approve the minutes as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

- A. Database (Bryon S)
Bryon was not present.

IV. New Business:

A. Curriculum Changes

- a. Five courses currently listed in "Editing" status
None ready for ASCR Review

B. Pathway Changes

1. Bundling Motion for Part-Time Pathways: for Pathways on this Agenda only

Phillip made a motion to accept and approve a Part-Time Pathway whose approved Full-Time Pathway is identical not in term offered, but a course for course, credit for credit alignment, Bill seconded the motion. All in favor, none opposed, none abstained: motion carried.

a. Applied Mathematical Sciences Transfer to MT Tech AY2425

Physics courses were updated to reflect they must be taken at Carroll College, and were rearranged to align with Carroll College schedule. Keri moved to accept the Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2425, Phillip seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Applied Mathematical Sciences Transfer to MT Tech AY2425 PT

Approved as part of bundling motion above.

c. Pre-Pharmacy Transfer to UM AY2425

Updated to formally include First Year Seminar (COLS) course to Pathway. Removed the macroeconomics course as a requirement and replaced with more elective options. Tod moved to accept the Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2425, Bill seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. Pre-Pharmacy Transfer to UM AY2425 PT

Approved as part of bundling motion above.

C. Database “Pipeline”

a. Currently 5 Course Revisions and 4 Pathways in “Editing” status

Do we need to have another meeting before March 13th?

No additional meeting was scheduled.

b. Couple of items from Sarah D. for consideration next time:

Updating language in the catalog concerning “age of credits”

& possibility of a graduation appeals committee as a spinoff/subcommittee of ASCR.

Sarah will craft language to bring to next meeting.

V. Next Meeting: Wednesday, March 13, 2024

VI. Adjournment

Phil made a motion to adjourn, Amy seconded. Meeting adjourned at 4:23 p.m.