

## ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 01/25/2023 at 4:00 p.m.

In attendance:

- |   |  |
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| <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Bryon Steinwand (Chair)</li><li><input checked="" type="checkbox"/> John Hartman (Vice Chair)</li><li><input type="checkbox"/> <del>Sandra Bauman</del></li><li><input type="checkbox"/> <del>Della Dubbe</del></li><li><input checked="" type="checkbox"/> Sarah Dellwo</li><li><input checked="" type="checkbox"/> Deb Rapaport</li><li><input checked="" type="checkbox"/> Derrick Hauer</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Stephanie Hunthausen</li><li><input checked="" type="checkbox"/> Robyn Kiesling</li><li><input type="checkbox"/> <del>Amy Kong</del></li><li><input checked="" type="checkbox"/> Lyn Stimpson</li><li><input checked="" type="checkbox"/> Phillip Sawatzki</li></ul> |
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Recorder: Melanie Heinitz

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**I. Call to Order**

Chair Bryon Steinwand convened the meeting at 4:00 p.m.

**II. Review of Minutes from December 14, 2022**

Phil made a motion to accept the minutes as read, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

**III. Unfinished Business:**

**A. Database (Bryon S)**

Plan changes added. Students and faculty can add their resolutions or follow up on their plan changes for assessments.

**IV. New Business:**

**A. Curriculum Forms ASCRC**

**a. New Course: ITS289**

Removed the wording from the Course Description: "Course can be repeated for different industry-based professional certifications." Added to the program for the cybersecurity side of the program.

Lyn made a motion to accept the New Course ITS289 as amended, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

**b. New Course: CRWR212**

Transfer Pathway in Creative writing. Designation Form needed. Expecting a designation form later for Humanities and Fine Arts.

John made a motion to accept the New Course: CRWR212 as amended, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**c. New Course: CRWR292**

This is an Independent Study course with prerequisites. Removed all wording except Instructor approval on prerequisites text. 45 Hours added in credit box.

John made a motion to accept the New Course: CRWR292 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**d. Pathway: CNC Machining (AAS) AY2324**

All Trades Pathways had the following changes. If the Pathway had a two credit COMX106 that students took along with WRIT104 in the spring of their first year, now the Pathway has a new three credit COMX106 added, and the WRIT104 is eliminated.

Derrick made a motion to accept the Pathway: CNC Machining (AAS) AY2324 as read, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

**e. Pathway: Manual Machining (CAS) AY2324**

The Pathway has a new three credit COMX106 added, and the WRIT104 is eliminated.

Lyn made a motion to accept the Pathway: Manual Machining (CAS) AY2324 as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

**f. Pathway: Fire and Emergency Services (AS) AY2324**

Medical Terminology has been added to the first semester. It is a paramedic prerequisite. This Pathway has wonderful advising notes.

John made a motion to accept the Pathway: Fire and Emergency Services (AS) AY2324 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**g. Pathway: Automotive Technology (AAS) AY2324**

The Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Derrick made a motion to accept the Pathway: Automotive Technology (AAS) AY2324 as read, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

**h. Pathway: Automotive Technology (CAS) AY2324**

The Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Phil made a motion to accept the Pathway: Automotive Technology (CAS) AY2324 as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

**i. Pathway: Aviation Maintenance Technology (AAS) AY2324**

Required signature wording removed. The Assistant Registrar is manually updating overload credits before students go in and register as this Pathways is always in overload. The credit number meets the FAA requirements.

Lyn made a motion to accept the Pathway: Aviation Maintenance Technology (AAS) AY2324 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**j. Pathway: Airframe Aviation Maintenance Technology (CAS) AY2324**

Note deleted concerning overload signature, and WRIT 121 was removed. COMX106 changed to 3 credits.

John made a motion to accept the Pathway: Airframe Aviation Maintenance Technology (CAS) AY2324 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**k. Pathway: Powerplant Aviation Maintenance Technology (CAS) AY2324**

Deleted note requiring overload signature. Removed WRIT121 and changed COMX106 to 3 credits.

Phil made a motion to accept the Pathway: Powerplant Aviation Maintenance Technology (CAS) AY2324 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**l. Pathway: Diesel Technology (AAS) AY2324**

The Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Derrick made a motion to accept the Pathway: Diesel Technology (AAS) AY2324 as read, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

**m. Pathway: Diesel Technology CAS AY2324**

This Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Derrick made a motion to accept the Pathway: Diesel Technology CAS AY23243 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**n. Pathway: Industrial Welding and Metal Fabrication (AAS) AY2324**

Total credits text adjusted. This Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Phil made a motion to accept the Pathway: Industrial Welding and Metal Fabrication (AAS) AY2324 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**o. Pathway: Welding Technology (CAS) AY2324**

This Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Phil made a motion to accept the Pathway: Welding Technology (CAS) AY2324 as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**p. Pathway: Metals Technology (AAS) AY2324**

The Pathway has the new three credit COMX106 added, and the WRIT104 is eliminated.

Derrick made a motion to accept the Pathway: Metals Technology (AAS) AY2324 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**V. Next Meeting Feb. 8, 2023**

**VI. Adjournment**

Meeting adjourned at 4:57 pm. Phil made a motion to adjourn, Derrick seconded the motion.