

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 10/27/2021 at 4:00 p.m.

In attendance:

- | | |
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| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Derrick Hauer |
| <input checked="" type="checkbox"/> John Hartman (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Lyn Stimpson |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Phillip Sawatzki |
| <input checked="" type="checkbox"/> Sarah Dellwo | |
| <input checked="" type="checkbox"/> Deb Rapaport | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Bryon Steinwand convened the meeting at 4:00 p.m.

II. Review of Minutes from September 22, 2021

Phillip made a motion to accept the minutes as amended, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

- A. **Database (Bryon S):** Bryon has been adding in new pathways that were not added last year, and last minute changes for the non-academic Pathways. Three new areas that Bryon added for Pathway work: 1) Accept as is. 2) Modifications Required. 3) Do not move forward.
- B. **FY 2021 Determine Timeframe/Process for Degree Sheets**
 - a. **Follow up with advisors and Donna (Bryon S)** - Deferred
- C. **General Education Core update (Robyn K.)** - Deferred
- D. **Review of Diversity, CHAI criteria** - Deferred
- E. **Credit bearing courses by other areas update from subcommittee** - Deferred
- F. **Reminder for DST 107 and DST 145 issues for CAS** – Awaiting paperwork changes to come through from Tammy.

IV. New Business:

- A. **Removal of the Auto Hybrid Certificate:** The certificate must be terminated or put on moratorium (there is a three year window to decide). To terminate fully it must go through OCHE. Paperwork must be submitted to the ASCR committee and OCHE. Tammy will need to bring this back to the committee with paperwork.
- B. **Curriculum Forms**
 - a. **Revision**

The “T” designation was an in house notation. Research is needed to note any legend description of the “T” designation in the catalog. No Outcomes are changing. This will take effect in fall 2022.

Phil made a motion to bundle Revision of M111T, M120T and WRIT121T as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

Phil made a motion to accept the Revision of M111T, M120T and WRIT121T as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. New MART101

Title of the course: Introduction to Media Arts. It is not FLOC, but it meets the essence of the outcomes without listing every specific item. UM designates this as humanities and fine arts core. Notes for tracking added. This would allow student to take additional classes locally. DON 118 will be the new media arts lab. See MUSCCN google page to compare the new course.

Della made a motion to accept the New MART101 as amended, Phillip seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. New MART122

Title of the course: Introduction to Creative Cloud. It is not showing up in CCN, but it is showing up on MSU's degree plans as a 2 credit course. It aligns with MSU course. Helena College will run this course as a 3 credit course. The computer lab will need Adobe on all 16 computers. A course fee will be spoken about later. Creative Cloud noted as CC added on Outcome number one.

Amy made a motion to accept the New MART122 as amended, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. New GDSN149

The title of the course: Digital Imaging I. GDSN149 matches UM Outcomes. There will be a fee attached to this course. Splitting the seventh Outcome, now there are ten Outcomes.

John made a motion to accept the New GDSN149 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. CHAI HONR121

Spring 2022 this change will take effect. This course meets criteria A and three other letters B, D & G. This course exceeds the criteria. Text is not listed, so there is academic freedom. Add CHAI designation on currently active Course box was checked.

Della made a motion to accept the CHAI HONR121 as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

C. Information Query:

Added to agenda during the meeting.

Course Revision or New Course: the right questions need to be asked, so that each course follows a pathway. Currently on the form it states: Does the change affect any other programs/degrees? Will this change affect any other program? If the answer above is yes please list the affected programs/degrees. It was suggested ASCRC add impact to the wording. Additional wording suggested, how many Pathways will this affect? Verbiage needs to change, so this items will be added as an agenda item for the next meeting.

V. Next Meeting

November 10, 2021 at 4:00 p.m. – Teams

VI. Adjournment

Meeting adjourned at 4:58 p.m. Phillip made a motion to adjourn, Lyn seconded the motion.