

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 02/25/2021 at 3:00 p.m.

In attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Derrick Hauer |
| <input checked="" type="checkbox"/> Deb Rapaport (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Lisa Simpson |
| <input checked="" type="checkbox"/> Della Dubbe | <input type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | |
| <input checked="" type="checkbox"/> John Hartman | |

Recorder: Melanie Heinitz

Guest: Jessie Pate

I. Call to Order

Chair Bryon Steinwand convened the meeting at 3:00 p.m.

II. Review of Minutes from February 11, 2021

Della made a motion to accept the minutes as amended, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Database (Bryon S)

- a. Bryon has been setting up the Data for the Pathways.

B. FY 2021 Determine Timeframe/Process for Degree Sheets

- a. Follow up with advisors and Donna (Bryon S) - Deferred

C. General Education Core update (Robyn K.) - Deferred

D. Review of Honors, Diversity, CHAI criteria

- a. Diversity-Inclusion-Equity: John will take the lead on these topics. John will involve Kim Feig in the process of updating these areas.

IV. New Business:

A. Curriculum Forms

a. FIRE 101 Revision

Tammy noted the Outcomes must match up exactly with the National Fire Curriculum (FESHE). If this course is offered and the institution wants to receive the national accreditation stamp, the Course Outcomes must be listed the same word for word. Revision of FIRE 101 Course Outcomes updated and a spelling error corrected. Revision in support of transition from Fire Rescue AAS to Fire and Emergency Services AS and program alignment with FEMA/U.S. Fire Administration Fire and Emergency Services Higher Education (FESHE) model curriculum. Derrick made a motion to accept the amended Revision to FIRE 101, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. FIRE 102 Revision

Revision in support of transition from Fire Rescue AAS to Fire and Emergency Services AS and program alignment with FEMA/U.S. Fire Administration Fire and Emergency Services Higher Education (FESHE) model curriculum.

Della made a motion to accept the Revision to FIRE 102, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. FIRE 234 Revision

Revision in support of transition from Fire Rescue AAS to Fire and Emergency Services AS and program alignment with FEMA/ U.S. Fire Administration Fire and Emergency Services Higher Education (FESHE) model curriculum.

Derrick made a motion to accept the Revision of FIRE 234, Lisa seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. FIRE 135 New Course

Revision in support of transition from Fire Rescue AAS to Fire and Emergency Services AS and Program alignment with FEMA/U.S. Fire Administration Fire and Emergency Services Higher Education (FESHE) model curriculum. Replacement for FIRE 131, significant changes to outcomes and existing Billings-City College FIRE 131 justified new course number.

Derrick made a motion to accept the New Course FIRE 135, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. FIRE 131 Inactivation

Amy made a motion to accept the Inactivation of FIRE 131, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. LIT 211 Revision

Removed WRIT 095 prerequisite. Added A “C-” or better in WRIT 101 or consent of instructor. Advising notes added.

John made a motion to accept the Revision of LIT 211, Lisa seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. ITS 221 New Course

The Systems Analysis course will have to be modified to remove the Project Management content and additional credit as this is a new Project Management course. Outcomes adjusted.

John made a motion to accept the New Course ITS 221, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. ITS 179 New Course

The advisory committee and several representatives of state agencies recommended that we course include coverage of Cloud Computing content. Missoula College has this course listed as 279. Sarah will check on the course number.

Della made a motion to accept the New Course ITS 179 or the change per Sarah to 279 to match CCN as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. ITS 165 New Course

Several representatives of state agencies recommended that we remove the Computer Repair and Maintenance course. Programming students still need to be able to interact with the Operating System so this course will be adopted to replace it. This is a FLOC course and both Miles City and Missoula offer it. The Outcomes are measurable. Operating Systems was capitalized on Outcome number nine.



Amy made a motion to accept the New Course ITS 165 as amended, Lisa seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Next Meeting

- a. Meeting dates 2nd and 4th Thursdays at 3:00 pm**

VI. Adjournment

Meeting adjourned at 4:04 p.m.

Amy made a motion to adjourn, Derrick seconded the motion.