

# AUTOMOTIVE TECHNOLOGY ADVISORY COUNCIL

## Meeting Notes

Airport Campus, Lecture Hall, 1:00pm, 2-19-2020



### ATTENDEES:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Tammy Burke, Trades Division Chair    | <input checked="" type="checkbox"/> Mark Lillrose, Montana Department of Labor       |
| <input checked="" type="checkbox"/> Erick Anderson, Placer Subaru         | <input checked="" type="checkbox"/> Scott Lynch, Helena Motors                       |
| <input type="checkbox"/> Al Chaffee, Al Chaffee Tires-Cars Trucks         | <input type="checkbox"/> Horald Mitton, Lithia Chevrolet                             |
| <input type="checkbox"/> Eric Croft, Capital High School                  | <input type="checkbox"/> Howard Reed, Lithia Dodge                                   |
| <input checked="" type="checkbox"/> Don Cunningham, DJ's Automotive       | <input type="checkbox"/> Ronnie Robertson, Helena High School                        |
| <input type="checkbox"/> Jill Graden, Ressler Motors Bozeman              | <input type="checkbox"/> Glen Rubottom, Snap-On                                      |
| <input type="checkbox"/> Todd Harding, Capital City Transmission          | <input checked="" type="checkbox"/> Jay Reardon, State Director of Apprenticeship    |
| <input checked="" type="checkbox"/> Ken Iwen, Iwen Automotive             | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> John Johnson, Placer Motors           | <input checked="" type="checkbox"/> Sandra Bauman, Assoc Dean Acad & Student Affairs |
| <input checked="" type="checkbox"/> Kit Johnson, J4 Automotive            | <input checked="" type="checkbox"/> Bridget Guerin, Administrative Associate         |
| <input checked="" type="checkbox"/> Bruce Knudsen, MT Auto Dealers Assoc. | <input checked="" type="checkbox"/> Dave Jones, Auto Mechanics Instructor            |
| <input checked="" type="checkbox"/> Heather Domme, MT Auto Dealers Assoc. | <input checked="" type="checkbox"/> Angela King, Career Connections Coordinator      |
| <input type="checkbox"/> Frank Kolar, Kolar Tire                          | <input checked="" type="checkbox"/> Mary Lannert, Dir Comm Engagement & Workforce    |
| <input type="checkbox"/> Tom LeTellier, Montana Dept of Labor             | <input checked="" type="checkbox"/> Laura Vosepjka, Dean                             |

- AST103 Automotive Mechanics Core
  - First year, first course – 5 weeks long.
  - Changing course from NATEF required 50+ outcomes to better serve our students going into their work-based learning experience.
    - Basic maintenance skills, tire rotation, oil changes, rack set-up, fluid checks, identifying parts of the engine, etc.
- Requirements for Acceptance into Automotive Program
  - HC is an open acceptance college, so we can not put requirements in place until we have a waiting list.
  - Standards can be set before the students are allowed out into their work based learning experience position.

- Possibilities are skills test, remediation course, etc.
- Tuition, Fees, Books, Tools Expenses (lists supplied)
  - Tool List
    - Students could use angle torques and digital wrenches added to the list.
    - Students need their own tools in the shops; HC spent \$40,000 to supply tools.
- Apprenticeship Program
  - Schedule Balance for Education vs Employment
    - Employment during the week should be about 15-20 hours maximum.
    - Weekends can be more if the student feels comfortable with more hours.
  - Commitment from Students
    - Breaks: Winter, Spring, Summer
      - Discussion during the vetting process where the student plans to be during college breaks – home or stay in Helena to work.
  - Apprenticeship Rotation Process
    - Ideas: Rotate Students Through Different Businesses
      - Options: Mid-Term, Each Block, ???
      - Dealership vs Small Business Opportunities for Student Experience
      - Business Partners would have the opportunity to meet more than one or two students
    - Discussed a Better Vetting Process
      - What are the students expecting out of their job responsibilities?
      - What the employer needs out of their student employee – dates, times, expectations?
      - HC is planning to have a Career Fair for the Auto Program at the end of the first block or beginning of the second block in the 2020 Fall Semester.
        - Businesses can interview prospective student/employee on campus.

- The employer hires the student vs having HC place the student at a business.
- The student should have a trial period at the business with an evaluation from the employer – students need feedback.
  - The student will then: good report = have the opportunity to continue working, mediocre report = have a remediation period to prove progress, or bad report = be asked to leave the work based learning experience.
- Bruce Knudsen explained that the Montana Auto Dealers Association is putting together an advertisement for the need for Auto Mechanics. He is expecting a large interest from the public that will help grow the enrollment of HC and in-turn help our auto businesses find the qualified mechanics that they are needing.
  - Commercials
  - Social Media Sites
  - MADA Website
- Tammy was asked to provide the Auto Program Block Schedule to the businesses.