

AUTOMOTIVE TECHNOLOGY ADVISORY COUNCIL

Meeting Notes

Airport Campus, Lecture Hall, 4:00-5:30pm, September 22, 2021



ATTENDEES:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Tammy Burke, Exec Dir CTE | <input type="checkbox"/> Tom LeTellier, Montana Dept of Labor |
| <input type="checkbox"/> Erick Anderson, Placer Subaru | <input checked="" type="checkbox"/> Mark Lillrose, Montana Dept of Labor |
| <input type="checkbox"/> Al Chaffee, Al Chaffee Tires | <input type="checkbox"/> Scott Lynch, Helena Motors |
| <input type="checkbox"/> Eric Croft, Capital High School | <input type="checkbox"/> Horald Mitton, Lithia Chevrolet |
| <input type="checkbox"/> Don Cunningham, DJ's Automotive | <input type="checkbox"/> Howard Reed, Lithia Dodge |
| <input type="checkbox"/> Nick Fox, Point S Tire | <input type="checkbox"/> Ronnie Robertson, Helena High School |
| <input type="checkbox"/> Todd Harding, Capital City Transmission | <input checked="" type="checkbox"/> Glen Rubottom, Snap-On |
| <input type="checkbox"/> Ken Iwen, Iwen Automotive | <input type="checkbox"/> Eric Thomas, Harry's Brakes & Alignment |
| <input checked="" type="checkbox"/> John Johnson, Placer Motors | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Kit Johnson, J4 Automotive | <input checked="" type="checkbox"/> Sandy Bauman, Helena College Dean |
| <input checked="" type="checkbox"/> Bruce Knudsen, Montana Auto Dealers | <input checked="" type="checkbox"/> Bridget Guerin, Admin Associate CTE |
| <input type="checkbox"/> Frank Kolar, Kolar Tire | <input checked="" type="checkbox"/> Dave Jones, Auto Instructor |
| | <input checked="" type="checkbox"/> Jerry Stewart, Auto Instructor |
| | <input checked="" type="checkbox"/> Shelby Zander, Career Connections Coor |

- Apprenticeship Program
 - a. What Is and Is Not Working
 - i. Business partners would like more time to meet and get to know the student before they are partnered up.
 - ii. Jerry will recommend which students are ready to go out into the workforce after the first 5 week block and which should have more practice time at HC before getting partnered.
 - iii. Tammy or Bridget will send the MOU to the business partners for their review; Tammy suggested having a WebEx Meeting for all to give comments and make changes to the MOU.
 - 1. A Draft day will be planned for signatures by the student and the business partners.

- b. Vetting and Placing Students
 - i. The students will all be asked the same set of open-ended questions during a digital interview on campus; the digital interviews will be sent via email to the business partners for them to review.
 - ii. The students will have the opportunity to discuss what type of business (dealership vs independent) they would like to work in – and then they will interview with that business partner.
 - iii. The business partner will get to interview the students they are most interested in from the digital interviews.
 - iv. First year students will work in the morning with classes starting at noon; second year students will have classes in the morning and work in the afternoons.
- Hybrid and Electric Vehicle Summit
 - a. Jerry has put together a 32 hour Hybrid & Electric Vehicle Program for Auto Mechanics who are already employed and out in the workforce. HC has purchased several new vehicles, equipment, and testing machines.
 - b. This will be offered through the Community Education Center through HC; Ryan Loomis will be making a flyer and getting prices listed soon.
 - i. It will be held twice a year (January & May) for approximately 12-15 students each time.
 - 1. Options will be a 4 day training week for those people who may be out-of-towners or after work from 6:00-9:00 for a couple weeks for local employees.
 - ii. Bruce Knudsen offered to market the program and make videos to promote it. He mentioned that the 12 spots shouldn't have any problems filling quickly.
- New Certificate Option
 - a. AAS versus CAS – Courses Involved (a handout was given to each attendee)
 - i. The CAS will be for all first year students who pass their courses.
 - 1. This certificate will give these students the opportunity to start working with credentials right away.

2. Some students are not able to move onto the second year, for a variety of reasons, and this CAS shows that they have completed the basic courses.
 3. They will have completed approximately 1/3 of the ASE tests.
- ii. The AAS will be awarded to the students who complete two full years of the Automotive Program.
 1. At the end of the two years the students will have 8 ASE certificates.
- Recruitment
 - a. Due to Covid-19 our recruiters didn't get to go out into the local schools last year and were not able to travel.
 - b. HC has been working with EHPS; EHHS is very interested in setting up a program with HC to have their students bussed to HC every morning to take CTE classes & then bussed back to their school for their general classes in the afternoon.
 - i. Their students would then be able to have several college credit classes completed before they graduate from high school.
 - ii. HC is hoping/expecting the students will continue to take their college classes from HC after they graduate from EHHS.